

EXHIBITOR PROSPECTUS



July 16-17, 2019
Melbourne Cricket Ground
Melbourne, Australia

JOIN SCRS for the Asia-Pac Site Solutions Summit

Celebrate industry collaboration focused on research site success. The Asia-Pac Site Solutions Summit will provide remarkable networking, ideas, and important takeaways for everyone in the clinical enterprise. Participate as an exhibitor and contribute to the solutions our industry needs for site success.

About Site Attendees:

Investigators and site owners attend to improve business performance and establish new relationships.

About Sponsor and CRO Attendees:

Industry executives register for the Summit to gain operational efficiencies for their organizations, and build relationships with highly performing sites.

Meet teams from SCRS Global Impact Partners like



abbvie



MEDPACE



SPONSORSHIP TIERS

EXHIBIT SPONSORSHIPS

AP Premier Sponsor

\$4,500 USD

Exhibit Package

- Premium placement exhibit space (6-foot table)
- Four full attendee registrations

Direct marketing to attendees

- One marketing piece included in Summit attendee bags
- Access to attendee pre and post mail list (name, title, company name, mailing address, and phone)

Company Brand Impressions (your company logo included in all options below)

- AP Site Solutions Summit website and session slide intro
- Signage at registration counter

Content and Presentation Results

- Five-minute presentation to all attendees at the AP Summit Reception
- Facilitator at a roundtable discussion during the Summit (subject to availability)

AP Performance Sponsor

\$3,000 USD

Exhibit Package

- One 6-foot exhibit space
- Two full attendee registrations

Direct marketing to attendees

- Access to attendee pre- and post-mail list (name, title, company name, mailing address, and phone)

Company Brand Impressions (your company logo included)

- AP Site Solutions Summit website
- Onsite signage

EXPERIENCE SPONSORSHIPS

Registration Sponsorship

\$1,500

- Your logo at registration desk and email confirmations, one giveaway at desk

Opening Session Sponsorship

\$1,500

- Your logo at opening slide, one giveaway left on each seat, mention by MC

Break Sponsorship

\$1,500

- Your logo on each break table, one giveaway left at each station

Neck Wallet

\$2,500

- Your logo present on each attendee's name badge. This neck wallet provides a place for business cards, a critical component for networking

AP Summit Bags

\$1,000

- Your logo will post alongside the Summit logo on each Summit Attendee bag

All prices are listed in USD



See video clips, testimonials and more on YouTube, search: **MySCRSorg**



Visit the website
APSiteSolutionsSummit.com



Site Solutions Summit

PARTNERING FOR SUCCESS

OCT 11-13, 2019
THE DIPLOMAT BEACH RESORT
HOLLYWOOD, FLORIDA

Global Site Solutions Summit 2019

October 11-13, 2019

Hollywood, Florida – Diplomat Beach Resort

☐ **Premier Sponsor** \$17,000 ☐ **Premier PLUS** \$30,000 **Choose One:**
☐ **Workshop** (content due 1/19)
☐ **Webcast** (content due 11/18)

☐ **Performance Sponsor**
\$6,950

☐ **Item/Event Sponsorship** \$_____ **Booth #**_____

2019 Global Oncology Summit

Feb 2-3, 2019

Austin, Texas
Hilton Austin

☐ **Premier Sponsor**
\$9,500

☐ **Performance Sponsor**
\$4,950

☐ **Item/Event Sponsorship** \$_____ **Booth #**_____

2019 European Site Solutions Summit

March 18-19, 2019

London, England
The Tower – A Guoman Hotel

☐ **Premier Sponsor**
\$9,500

☐ **Performance Sponsor**
\$4,950

☐ **Item/Event Sponsorship** \$_____ **Booth #**_____

2019 Asia-Pac Site Solutions Summit

July 16-17, 2019

Melbourne, Australia
Melbourne Cricket Ground

☐ **Premier Sponsor**
\$4,500

☐ **Performance Sponsor**
\$3,000

☐ **Item/Event Sponsorship** \$_____ **Booth #**_____

SCRS Resource Guide Network - Online Advertising (Summit Exhibitor Pricing)

☐ **Premium Profile** - \$995/yr. ☐ **Standard Profile** - \$750/yr. ☐ **Category Sponsorship & Premium Placement** - \$1,000

Sponsor or exhibitor agrees to comply with all terms and conditions on both forms of this agreement. All terms and conditions of the 2018/2019 Site Solutions Summits are agreed upon and enforced by Exhibitor's signature. Exhibitor understands terms are non-cancellable. Exhibitor agrees to pay for the assigned exhibit space in accordance with the guidelines contained in the exhibitor rules and regulations page.

TOTAL \$_____

Signature (X)_____ **Date:**_____

Print Name_____ **Title:**_____

Contact Information

Company Name:_____

Company Address:_____

City:_____ **State:**_____ **Zip:**_____

Web Address:_____

Primary Contact Person:_____ **Title:**_____

Email Address:_____ **Phone:**_____

Alternate Contact Person:_____ **Title:**_____

Email Address:_____ **Phone:**_____

Billing Information

☐ **Invoice my company at the provided address:** Invoice my company at the above address. I understand that payment is due upon receipt of invoice, or terms outlined by the Site Solutions Summits. Make checks payable to Society for Clinical Research Sites (see info under Payment Terms).

☐ **Credit Card:** I authorize SCRS to charge \$_____ to the credit card below.

Special Instructions:_____

Card Type: ☐ Visa ☐ MasterCard ☐ AMEX

Card Number:_____ **Exp:**_____ **Security Code:**_____

Billing Address if different then above:_____

City:_____ **State:**_____ **Zip:**_____

Payment Terms

Payment can be made by credit card (V, M, AX) during the registration process or by check. Payment by check is due upon receipt of invoice from Society for Clinical Research Sites or upon signature of this agreement. Booth assignment is contingent upon receipt of payment in full, terms are non-cancellable. Please make all checks payable to Society for Clinical Research Sites (SCRS) and send to:

Society for Clinical Research Sites
10326-B Baltimore National Pike
Ellicott City, MD 21042
Attn: Accounting Department

Questions about payments can be directed to: Jeff Stoller
accounting@myscrs.org

2019 EXHIBITOR RULES & REGULATIONS

All exhibitors participating in the 2019 Asia-Pac (AP) Site Solutions Summit (Summit) must adhere to the following rules and regulations. These rules and regulations may be amended and changed as necessary for the orderly conduct of the AP Summit. Any changes will be provided to exhibitors.

Cancellation Policy

This agreement is non-cancellable. Terms are enforced regardless of sponsor/exhibitor attendance at the EU Summit, or if the exhibit space is resold at a later date.

Exhibit Space

Includes: 6' table, 2 chairs, and waste basket.

Exhibit Services

The Melbourne Cricket Ground will provide internet, electric, and other exhibitor services onsite.

Logo

Upon exhibit space submission, email logo in an EPS format to brittany.parrotte@myscrs.org. Logos submitted without EPS will not be included in signage onsite.

Use of Attendee List

All exhibitors are eligible to use the AP Summit attendee mail list. Distribution of this list to any other business is prohibited. The lists include: Attendee name, title (if provided), company, and mailing address. Misuse of list in any way is subject to a fine no greater than the fee of your exhibit space.

Termination of Event

If the Asia-Pac Site Solutions Summit should be prevented from holding the exhibition for any reason beyond the AP Summit's control such as but not limited to: building damage, fire, riots, strikes, acts of government, terrorist acts, war (declared or undeclared), regulations or advisories issued by the U.S. government or its agencies (or foreign governments or agencies in the case of international attendees), curtailment of transportation facilities or acts of God, then the AP Summit has the right to cancel the exhibition, or any part thereof, with no further liability to the exhibitor other than a credit of the exhibit space fee towards the next Asia-Pac Site Solutions Summit, less a proportionate share of the exposition costs incurred. In addition, exhibitor acknowledges that the AP Summit, Melbourne Cricket Ground, and Hi-Fidelity Group do not maintain insurance covering exhibitor's property and that it is the sole responsibility of the exhibitor to obtain such insurance, including, if desired, business interruption and property damage insurance covering losses by the exhibitor. Responsibility for the security of an exhibitor's area, product and property rests solely with the exhibitor.

VAT

SCRS and the AP Site Solutions Summit recognizes the VAT regulations of the country where the exhibition is held. Any organization participating as an exhibitor agrees to follow applicable VAT regulations.

Liability

The exhibitor assumes entire responsibility and hereby agrees to indemnify, defend, and hold harmless AP Summit, the Melbourne Cricket Ground, Hi-Fidelity Group and each of their employees and agents harmless against all claims, losses, and damages to persons or property,

governmental charges of fines, and attorneys' fees arising out of or caused by exhibitor's installation, removal, maintenance, occupancy, or use of the exhibit booth and presence on the exhibition premises, excluding any such liability caused by the sole negligence of the AP Summit, Melbourne Cricket Ground, Hi-Fidelity Group or its employees and agents. Exhibitor's certificate of insurance shall be provided upon request.

General Exhibitor Conduct

Booths must be set-up and ready for inspection and surrounding aisles clear of exhibitor's equipment and debris at least one (1) hour prior to opening. In the event that no representative of an exhibiting organization has claimed its space by one hour prior to opening, the AP Summit has the authority to allow the hotel to move the exhibit materials to a storage location at the exhibitor's expense. The exhibitor agrees to pay for the assembly charge in said event, and will be invoiced accordingly. Exhibitors agree to keep their exhibits properly staffed and intact during the published exhibition hours. Early dismantling is strictly prohibited. Penalties will be imposed on any organization that does not abide by this policy and may affect the violator's right to exhibit at future AP Summit events. Layout must not obstruct aisles or other exhibits: Exhibits may not project beyond the space allotted and aisles must be kept clear. Exhibits shall not obstruct the view or interfere with traffic to other exhibits.

Exhibitor Restrictions

Recruitment: Recruitment of attendees is prohibited. Exhibitors agree to send business development, marketing, or operations personnel. Activity pertaining to new employee acquisition is prohibited.

Exhibitor Materials

Exhibitors may distribute material in the Exhibit Hall. Materials left in public areas will be removed. Advertising materials may not be displayed in hotel hallways or reception areas.

Badges

Exhibitors must wear conference badges for identification.

Appearance and operation of exhibits

No exhibit may interfere with the line of sight to any neighboring exhibit. The AP Summit has the right to mask, move, or disassemble any exhibit that chooses not to comply with IAEE standards at the expense of said exhibitor.

Hosted Events

Exhibitors may not schedule private functions or events which conflict with officially scheduled AP Summit events. The AP Summit reserves the right to prohibit or restrict exhibits that because of noise, method of operation, materials, or any other reason become objectionable, and also to evict any exhibitor whose conduct, in the opinion of the AP Summit, may detract from the general character of the exhibition. In the event of such restriction or eviction, the AP Summit is not liable to refund to the exhibitor any of the exhibit expenses. No exhibitor is allowed to assign, sublet, or apportion, for money or otherwise, the whole or part of space allotted him

or her unless permission is granted in writing by the AP Summit.

Vacancy Policy

No exhibitor is permitted to vacate their exhibit space before scheduled tear-down time without written permission from the AP Summit conference management. Any exhibitor who ignores this term agrees to pay a fine not greater than 25% of their total booth cost. Should an exhibitor be required to vacate before the tear-down time due to unforeseen circumstances, they are encouraged to work with the AP Summit conference management to find alternate means for vacating their booth.

Film, Sound Devices, and Lighting

If moving pictures, loudspeakers or sound devices are used, the exhibitor agrees to comply with hotel requirements for the operation of the equipment. Any filming in or around exhibitor space will require proper release forms between the film subjects and the exhibitor. Sound equipment will be permitted only if tuned to conversational level and is not objectionable to neighboring exhibitors. Exhibitor shall be liable for all music licensing fees for any music played by the exhibitor. Exhibition area-wide broadcasts are not permitted. The AP Summit reserves the right to restrict the use of glaring lights or objectionable lighting effects.

Fireproofing

The exhibitors must strictly comply with all local fire and safety regulations. All decorations and booth equipment must be fire proofed and electrical wiring must meet the safety requirements of the hotel. Affidavits attesting to flameproof compliance with fire department regulations must be submitted when requested. No combustible material may be stored in or around exhibit booths. All exhibits must meet OSHA requirements pertaining to the safe use of tools, materials, and equipment.

Floor Plan

All dimensions and locations shown on the official floor plan are believed, but not warranted, to be accurate. The AP Summit reserves the right to make modifications that may be necessary to meet the needs of the exhibitors and the exhibit program. The AP Summit has the absolute right to allocate and assign space among exhibitors and to relocate exhibits after initial assignment if circumstances warrant at its sole discretion.

